

DOCUMENTATION TO BE COMPLETED FOR UNREGISTERED BIRTHS/DEATHS

DOCUMENT	STAFF RESPONSIBLE	WHERE TO
1. Bereavement Care Plan	<ul style="list-style-type: none"> • midwives • bereavement support team • doctors 	Medical history
2. Patient Information “The loss of a baby 15 -19 weeks, whose birth cannot be registered with the Registry of Births Deaths and Marriages”	Bereavement Support Worker (Midwife if Bereavement Worker not available, i.e weekends)	Family
3. Memory folder To be completed by family and staff	midwife	<ul style="list-style-type: none"> • Family • Women’s Social Support if family do not wish to receive it
4. Post Mortem Family Information booklet	Registrar/ Consultant– it is the role of the doctor to discuss options and give the booklet	Family
5. Consent form for Post Mortem, Form A 12-19 weeks pregnancy loss (non -registerable)	Registrar/Consultant – all five pages of consent provide complete documentation of decision, and must be accounted for	<ul style="list-style-type: none"> • White copy to Medical file • Green copy to Mortuary • Pink copy to family
6. Pathology Request Form	doctor	Mortuary
7. Follow -up Appointment Form faxed or put in internal mail envelope to Coordinator, Pregnancy Loss Clinic	midwife	Outpatient Department
8. RWH Baby Death Form Two sections to be completed – put in internal hospital envelope and send to Admission /Discharge and Medical Records (HIS)	midwife	Admission/Discharge Health Information Service (HIS)
9. Intention of Arrangements – Release for Pathology Form	Bereavement Support worker	Mortuary